

**RICE LAKE AREA SCHOOL DISTRICT  
30 PHIPPS AVENUE  
RICE LAKE, WI 54868**

**BOARD OF EDUCATION  
REGULAR SESSION  
Monday, June 26, 2023  
ADMINISTRATION BUILDING**

**MINUTES**

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, June 26, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser, Doug Kucko, Bert Richard, Nellie Scheurer  
Absent-Miriam Vavra  
Others Present- Randy Drost, District Administrator  
Student Representatives: NA
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. **APPEARANCES:** No appearances were made.
- VI. **APPROVAL OF MINUTES [action]:** Dianne Koser and Doug Kucko motioned to approve the regular session and closed session meeting minutes from Monday, June 12, 2023. All present voting yes. Motion approved.
- VII. **CONSENT AGENDA [action]:** Phil Henkel and Doug Kucko motioned to approve the consent agenda. All present voting yes. Motion approved.
  - A. **Employment Resignations:**
    1. Sarah Scalzo, Paraprofessional at RLHS, effective June 20, 2023
    2. Andrea Pearson, Full-Time Teacher Substitute at Tainter Elem., effective June 6, 2024
    3. Candy Bandli, Full-Time Teacher Substitute at Tainter Elem., effective June 6, 2024
  - B. **Employment Recommendations:**
    1. Jim Zelek, District Maintenance I
    2. Tony Ullom, District Maintenance II *\*this position would be an addition to the 2023-2024 staffing report.*
    3. Nancy Coddington, Music Teacher at Tainter Elem., for the 2023-2024 school year
    4. Andrea Pearson, Full-Time Teacher Substitute at Tainter Elem., for the 2023-2024 school year
    5. Candy Bandli, Full-Time Teacher Substitute at Tainter Elem., for the 2023-2024 school year

## VIII. COMMENDATIONS:

### A. Fourth Term Outstanding Student Achievement Awards-Mark Beise: High

School Assistant Principal Mark Beise commended the high school students of the fourth term.

SUBJECT	STUDENT	PARENTS
Art	Eliana Sheplee	Corey and Emily Sheplee
	Ayla Zuzek	Dale and Kristin Zuzek
Health	Elleanor Hietala	Kevin and Staci Hietala
Business Education	Emily Scheu	Jeremy and Sara Scheu
Family/Consumer	Aalehya Johnson	Jake and Amie Miles
Language Arts	Isabella Wallin	James and Rebecca Wallin
Mathematics	Ava Anderson	Nicholas and Leslie Anderson
	Daniel Cluppert	Jonathan and Elizabeth Cluppert
Music	Eliska Kotz	Thomas and Jana Kotz
Physical Education	Morgan Musil	Christopher and Kelly Musil
Science	Tag Saffert	Riley and Amber Saffert
Social Studies	Kaylee Zehm	Duane Zehm and Caitlyn Swanson
World Languages	Isabella Wallin	James and Rebecca Wallin
	Autumn Fisher	Derek and Melissa Fisher
Agriculture	Mindy Barta	Mark and Lisa Barta
Technology Education	Gavin Gowin	Jeremy and Joleen Gowin
WOW	Ryan Parker	Gretchen Mortensen and Brett Parker

## IX. REPORTS:

### A. 2023-2024 RLMS Student Handbook-second reading-Josh Tomesh/Laurie Leaf

[action]: The Board reviewed a draft of the 2023-2024 RLMS Student Handbook at the June 12, 2023 regular meeting. Bert Richard and Dianne Koser motioned to approve the 2023-2024 RLMS Student Handbook as reviewed. All present voting yes. Motion approved.

### B. RLSD Employee Handbook-second reading-Randy Drost [action]:

The Board reviewed a draft of the proposed revisions to the RLSD Employee Handbook at the June 12, 2023 regular meeting. Doug Kucko and Don Cuskey motioned to approve the RLSD Employee Handbook as reviewed. All present voting yes. Motion approved.

### C. BOE Finance Committee Meeting Update-Steve Bowman:

- **Police School Liaison Officer Position to Community Service Fund**

[action]: Steve Bowman and Nellie Scheurer motioned to approve moving the funding for the police school liaison officer position to the community service fund. All present voting yes. Motion approved.

### D. BOE Curriculum Committee Meeting Update-Dianne Koser:

The BOE Curriculum Committee met on Tuesday, June 20, 2023. At the meeting, Dianne Koser was elected as the committee chair. The committee also received updates on the following pilot courses: Fit for Life 2; 5<sup>th</sup> Grade Band, Construction Framing 1, Economics, Advanced Engineering with Digital Fabrication and Design, and Robotics Programming. McCain Foods has agreed to sponsor the Robotics Program next year with a \$10,000 grant. Dianne Koser provided an update from the meeting. The next meeting is scheduled for Tuesday, July 18, 2023.

- **Advanced Engineering with Digital Fabrication and Design [action]:** Don Cuskey and Bert Richard motioned to approve the Advanced Engineering with

Digital Fabrication and Design course. All present voting yes. Motion approved.

**E. BOE Policy and Legislative Advocacy Committee Meeting Update-second reading-Keven Jensen [action]:** The Board reviewed the following draft policies at the June 12, 2023 regular meeting. Dianne Koser and Phil Henkel motioned to approve the policies as reviewed. All present voting yes. Motion approved.

- Policy #211, Administration Code of Ethics (revise)
- Policy #222, Administrative Contracts (revise)
- Policy #222.1, Administrator Compensation Plans (recommended delete)
- Policy #230, Administrative Personnel Position Descriptions (revise)
- Policy #240, Supervisory Personnel Position Descriptions (review)
- Policy #251, Organization for Administrative Purposes (revise)
- Exhibit #251, Administrative Structure (new)
- Policy #253, Policy Implementation (review)
- Policy #253.1, Development of Administrative Rules (revise)
- Policy #260, Temporary Administrative Assignments (revise)
- Policy #270, Administrator/School District Reports (review)
- Policy #352.1, School Volunteers (revise)
- Rule #352.1, Procedures for Use of Volunteers in Schools (revise)
- Exhibit #352.1, Volunteer Commitment and Confidentiality Statement (revise)
- Exhibit (2) #352.1, Volunteer Emergency Information Sheet and Service Commitment (revise)
- Policy #411.2, Accommodation of Student's Religious Beliefs (revise)
- Rule #411.2, Accommodation of Student's Religious Beliefs Procedures (new)
- Policy #940, Naming School District Facilities (revise)
- Rule #940, Procedures for Naming Major Facilities (revise)

**X. INFORMATION:**

**A. Board of Education In-service Date/Time:** By consensus, the Board agreed to hold the July Board in-service on Monday, July 24, 2023 from 5:00 p.m.-7:00 p.m.

**B. WASB Public Policy Correspondent Update:** Phil Henkel provided an update from the most recent Capitol Chat.

**C. Upcoming Meeting Schedule:** The Board reviewed a schedule of upcoming meetings/events.

**XI. DISTRICT ADMINISTRATOR COMMENTS:**

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
  - Currently, a group of RLHS students are on a trip to Costa Rica
  - A group of eighth grade students are on a trip to DC
  - The new online work permit application form is available on the district webpage
  - Sign up for parent/child swimming lessons is available online
  - 2018 Rice Lake graduate Brooke Olson is being honored as NCAA Division II Athlete of the Year
  - Wednesday, July 26<sup>th</sup> at 5:00 p.m. will be a meeting at Rice Lake City Hall to request a parking variance for the Aquatic and Recreation Center
  - There are two young ambassadors attending an entrepreneur workshop at Lakeland College

**XII. MEETING ADJOURNED:** Don Cuskey and Doug Kucko motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 7:31 p.m.

Miriam Vavra, Clerk